



Entry 1 School Information

Created: 07/05/2017 • Last updated: 07/31/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# MOTT HAVEN ACADEMY CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 7

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	170 Brown Place Bronx, NY 10454	718-292-7015	718-292-7823	info@havenacademy.org

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Jessica Nauiokas
Title	Principal and Founder
Emergency Phone Number (###-###-####)	917-806-0777

e. SCHOOL WEB ADDRESS (URL) www.havenacademy.org

f. DATE OF INITIAL CHARTER 01/2008

g. DATE FIRST OPENED FOR INSTRUCTION 08/2008

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Mott Haven Academy Charter School empowers children in an educational environment that addresses and reduces the barriers to academic success through the integration of family support services with a rigorous, college-preparatory academic program. Our graduates will be resilient, resourceful, independent scholars who have the skills necessary to reach their full potential and to build a better future.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Trauma Sensitive Environment We maintain a safe, nurturing climate by dedicating significant time to the development of our school culture, with a specific focus on social emotional (SE) programming. All staff are trained in the effects of trauma on learning and building positive attachments using approaches like Responsive Classroom, Love and Logic, and PBIS. Our SE staff use evidence-based practices such as Second Step to teach key social skills like self-regulation and problem solving.
Variable 2	Supportive School Culture and Climate Haven Academy is committed to teaching students to be problem solvers and critical thinkers, to respect and challenge intellectual ideas, to resolve conflicts peacefully, and form opinions in an environment that values trust. We continue to implement evidence-based Social Emotional curricula as well as school-wide Positive Behavior Supports.
Variable 3	Data Driven Instruction Haven Academy thoughtfully uses assessments and data to drive our curriculum development and daily student instruction. Instructional Staff and Leadership regularly collect and analyze data for individual scholar progress and school wide trends to differentiate instruction, guide daily teaching, and to

	inform areas requiring remediation, intervention and support.
Variable 4	<p>Rigorous Standards-Based Curriculum Significant efforts are undertaken to align the school's curriculum with the Common Core Learning Standards. We have a curriculum revision protocol in order to guarantee that all of the Common Core Learning Standards are taught in ELA and math. We have detailed scope and sequences, curriculum maps, and assessment schedules, allowing for teachers and coaches to continue the work of developing unit and lesson plans during weekly grade level meetings and check-ins.</p>
Variable 5	<p>High Attendance Percentages and Support Systems We believe high attendance for all students is critical to academic success. We take pride in high daily attendance rates and our reduction in chronic absenteeism. Our multi-disciplinary attendance team tracks absences on a daily basis and follows up with families by phone with each absence. We also provide more intensive coaching for families with chronic absenteeism by pairing them with a specific staff member who helps identify barriers, reducing those barriers, and reinforcing attendance.</p>
Variable 6	<p>Parents as Partners Haven Academy provides comprehensive wrap around services to our families to ensure the consistency of support available both at home and school through one-on-one coaching, workshops, and other parent engagement opportunities. We value the relationships we cultivate with our families and work tirelessly to ensure they are not only heard but actively inform our daily functioning and programming.</p>
Variable 7	<p>Community Partnership At the core of our mission is our partnership with The New York Foundling. Additionally, we work in tandem with several other child welfare agencies as well as other community based organizations that provide our families with critical needs such as housing, medical and mental health resources. We employ several support staff members that help facilitate these partnerships and make resources available to families.</p>
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 337

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

I1. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	170 Brown Place Bronx, NY 10454	718-292-7015	CSD 7	K-5	Yes	Rent/Lease
Site 2						
Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jessica Nauiokas	718-292-7015	347-854-0835	jnauiokas@havenacademy.org
Operational Leader	Milagros Torres	718-292-7015	347-854-0819	mtorres@havenacademy.org
Compliance Contact	Zennea Chetta	718-292-7015	516-698-9229	zchetta@havenacademy.org
Complaint Contact	Ashlyn Field	718-292-7015	347-854-0806	afield@havenacademy.org

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Jessica Nauiokas, Principal and Founder; Zennea Chetta, Director of Data and Technology

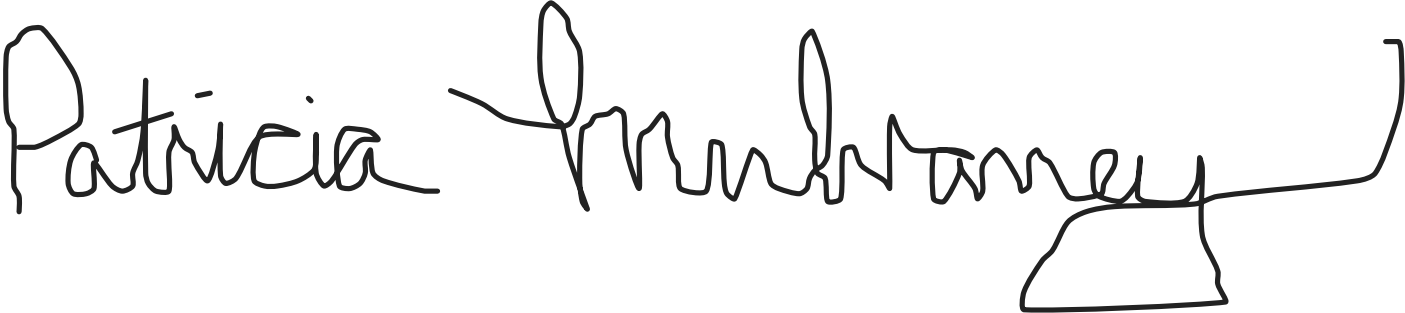
p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "Dennis L. ...". The signature is fluid and cursive, with a prominent vertical stroke in the middle.

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "Patricia Munkhbayar". The signature is cursive and includes a large, stylized flourish at the end.

Date

2017/07/31

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 07/05/2017

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000061086&year=2016&createreport=1&enrollments=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



Entry 3 Progress Toward Goals

Created: 07/05/2017 • Last updated: 10/30/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA examination.	New York State ELA examination	Not Met	Partially Met: Haven : 37% NYC CSD District 7: 24% (MET) NYC: 41%
Academ	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that	New York State		

ic Goal 2	meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State Math examination.	math examination	Met	
Academ ic Goal 3	For each year of the school's charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year.	New York State ELA examination	Met	
	For each year of the school's charter term, each grade-level cohort will			

<p>Academic Goal 4</p>	<p>demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year.</p>	<p>New York State math examination</p>	<p>Met</p>	
<p>Academic Goal 5</p>	<p>In each year of the charter term, 75 percent of students enrolled for three or more years will perform at or above a level 3 on the NYS fourth grade science exam.</p>	<p>NYS fourth grade science examination</p>	<p>Met</p>	
	<p>In each year of the charter term, the average NCE for students who have taken the Reading Terra Nova for two years will reduce by</p>			

Academic Goal 6	one-half the difference between the previous year's average NCE and an NCE of 50. If the previous year's average NCE exceeds 50 then they will maintain an average NCE above 50.	Reading Terra Nova	Met	
Academic Goal 7	In each year of the charter term, the average NCE for students who have taken the Math Terra Nova for two years will reduce by one-half the difference between the previous year's average NCE and an NCE of 50. If the previous year's average NCE exceeds 50 then they will maintain an average NCE above 50.	Math Terra Nova	Met	
Academic Goal 8	In each year of the charter term, for child welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS ELA assessment, the percent proficient will meet or exceed the proficiency demonstrated by the students in the same	New York State ELA Examination	Met	Haven CW: 31% NYC CSD 7 : 24%

tested grades in the district of location.

2. Do have more academic goals to add? Yes

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	In each year of the charter term, for child welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS mathematics assessment, the percent proficient will meet or exceed the proficiency demonstrated by the students in the same tested grades in the district of location.	New York State math examination	Met	Haven CW: 52% NYC CSD 7 : 24%
Academic Goal 10	In each year of the charter term, for general community/nonchild welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS ELA assessment, the percent proficient will meet or exceed the proficiency demonstrated by	New York State ELA Examination	Met	Haven GC: 44% NYC CSD 7 : 24%

	students in the same tested grades in the district of location.			
Academic Goal 11	In each year of the charter term, for general community/nonchild welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS mathematics assessment, the percent proficient will meet or exceed the proficiency demonstrated by students in the same tested grades in the district of location.	New York State math examination	Met	Haven GC: 64% NYC CSD 7 : 24%
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

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	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school's "General Community and Foster Care" populations will have a daily student attendance rate of at least 95 percent. The school's overall attendance (including Prevention students) will be minimally 92 percent.	ATS and Internal Attendance Reporting	Met	
Org Goal 2	Each year, 95 percent of all students enrolled during the course of the year will return the following September (excluding those who leave the school because they move out of the city, lack reasonable transportation or have been re-assigned a school placement for a more restrictive special education setting) .	ATS Reports and Enrollment Records	Met	
Org Goal 3	Each year, 90 percent of all instructional staff employed during the prior school year	Internal reporting	Met	

	will return and/or be asked to return the following school year.			
Org Goal 4	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.	NYC DOE School Survey	Met	
Org Goal 5	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a	NYC DOE School Survey	Met	

	percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more staff participate in the survey.			
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5. Do you have more organizational goals to add? No

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	School financials	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/25/2017 • Last updated: 07/27/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	7886798
Line 2: Year End FTE student enrollment	337
Line 3: Divide Line 1 by Line 2	23398

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	212477
Line 2: Management and General Cost (Column)	341098
Line 3: Sum of Line 1 and Line 2	553575
Line 5: Divide Line 3 by the Year End FTE student enrollment	1642

Thank you.

MOTT HAVEN ACADEMY CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2017

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2016)

MOTT HAVEN ACADEMY CHARTER SCHOOL

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Mott Haven Academy Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Mott Haven Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mott Haven Academy Charter School as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

The School is financially dependent on the New York Foundling (NOTE 3).

Report on Summarized Comparative Information

We have previously audited Mott Haven Academy Charter School's 2016 financial statements and we expressed an unmodified opinion on those audited financial statements in our report dated October 19, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2017, on our consideration of Mott Haven Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mott Haven Academy Charter School's internal control over financial reporting and compliance.

MBAF CPAs, LLC

New York, NY
October 23, 2017

MOTT HAVEN ACADEMY CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2017
(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2016)

ASSETS	2017	2016
Cash	\$ 164,330	\$ 412,940
Cash - restricted	70,221	70,186
Grants and other receivables	427,904	237,520
Due from NYC Department of Education	-	20,862
Prepaid expenses and other assets	50,038	16,141
Property and equipment, net	166,146	248,319
Website, net	3,734	6,034
	<u>\$ 882,373</u>	<u>\$ 1,012,002</u>
<u>LIABILITIES AND NET ASSETS</u>		
LIABILITIES		
Accounts payable and accrued expenses	\$ 337,173	\$ 168,230
Accrued salary and other payroll related expenses	381,116	324,061
Due to NYC Department of Education	2,000	-
	<u>720,289</u>	<u>492,291</u>
NET ASSETS		
Unrestricted	162,084	432,304
Temporarily restricted	-	87,407
	<u>162,084</u>	<u>519,711</u>
	<u>\$ 882,373</u>	<u>\$ 1,012,002</u>

The accompanying notes are an integral part of these financial statements.

MOTT HAVEN ACADEMY CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017
(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2016)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2017</u>	<u>2016</u>
OPERATING REVENUE				
State and local per pupil operating revenue	\$ 5,266,332	\$ -	\$ 5,266,332	\$ 5,360,436
Government grants and contracts	703,415	-	703,415	660,394
	<u>5,969,747</u>	<u>-</u>	<u>5,969,747</u>	<u>6,020,830</u>
EXPENSES				
Program services				
General education	5,397,003	-	5,397,003	4,928,816
Special education	1,434,340	-	1,434,340	1,325,433
Pre-K education	485,389	-	485,389	375,605
Management and general	585,551	-	585,551	514,789
Fundraising	39,363	-	39,363	43,579
	<u>7,941,646</u>	<u>-</u>	<u>7,941,646</u>	<u>7,188,222</u>
DEFICIT FROM SCHOOL OPERATIONS	<u>(1,971,899)</u>	<u>-</u>	<u>(1,971,899)</u>	<u>(1,167,392)</u>
SUPPORT AND OTHER INCOME				
Contributions and other grants	602,073	834,150	1,436,223	1,222,817
New York Foundling grants	178,000	-	178,000	116,108
Interest and other income	49	-	49	88
Net assets released from restrictions	921,557	(921,557)	-	-
	<u>1,701,679</u>	<u>(87,407)</u>	<u>1,614,272</u>	<u>1,339,013</u>
CHANGE IN NET ASSETS	(270,220)	(87,407)	(357,627)	171,621
NET ASSETS - BEGINNING OF YEAR	<u>432,304</u>	<u>87,407</u>	<u>519,711</u>	<u>348,090</u>
NET ASSETS - END OF YEAR	<u>\$ 162,084</u>	<u>\$ -</u>	<u>\$ 162,084</u>	<u>\$ 519,711</u>

The accompanying notes are an integral part of these financial statements.

MOTT HAVEN ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2017

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2016)

	No. of Positions	Program Services				Supporting Services		2017	2016
		General Education	Special Education	Pre-K Education	Total	Management and General	Fundraising		
Personnel service costs									
Administrative staff personnel	7	\$ 400,439	\$ 104,708	\$ -	\$ 505,147	\$ 188,954	\$ 707,953	\$ 618,400	
Instructional personnel	51	2,351,137	624,866	345,611	3,321,614	17,372	3,356,358	2,869,866	
Non-instructional personnel	5	183,149	50,376	-	233,525	6,151	239,676	304,250	
Total salaries and staff	63	2,934,725	779,950	345,611	4,060,286	212,477	4,303,987	3,792,516	
Payroll taxes and employee benefits		648,765	172,419	53,832	875,016	46,971	928,890	808,657	
Retirement benefits		83,352	22,205	-	105,757	6,049	112,695	103,885	
Legal services		-	-	-	-	-	-	2,829	
Accounting and audit services		-	-	-	-	141,365	141,365	167,150	
Other purchased, professional, and consulting services		48,523	12,896	6,189	67,608	35,335	102,943	78,085	
Building lease and rent		766,738	203,773	37,875	1,008,386	63,670	1,072,056	1,227,815	
Repairs and maintenance		29,784	7,916	2,677	40,377	2,473	42,850	71,026	
Insurance		29,388	7,810	800	37,998	2,440	40,438	38,796	
Supplies and materials		65,414	17,385	5,617	88,416	833	89,249	110,966	
Equipment and furnishings		6,318	1,679	346	8,343	1,254	9,606	14,075	
Staff development		190,722	50,687	1,920	243,329	13,463	256,792	186,018	
Marketing and recruitment		25,094	6,669	250	32,013	2,084	34,097	5,241	
Technology		62,491	16,608	-	79,099	-	79,099	83,592	
Food service		152,664	40,573	25,646	218,883	12,677	231,560	193,798	
Student services		249,944	66,428	4,626	320,998	1,849	322,847	124,920	
Office expense		-	-	-	-	40,609	40,947	40,026	
Depreciation and amortization		99,115	26,341	-	125,456	-	125,456	115,138	
Bad debt		-	-	-	-	-	-	18,373	
Other		3,766	1,001	-	4,767	2,002	6,769	4,316	
		\$ 5,397,003	\$ 1,434,340	\$ 485,389	\$ 7,316,732	\$ 585,551	\$ 7,941,646	\$ 7,188,222	
						\$ 39,363			

MOTT HAVEN ACADEMY CHARTER SCHOOL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2017
(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2016)

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from operating revenue	\$ 5,802,225	\$ 6,013,378
Other cash received	1,614,272	1,244,561
Cash paid to employees and suppliers	<u>(7,624,124)</u>	<u>(7,212,751)</u>
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES	<u>(207,627)</u>	<u>45,188</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	<u>(40,983)</u>	<u>(152,215)</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(40,983)</u>	<u>(152,215)</u>
NET DECREASE IN CASH	(248,610)	(107,027)
CASH - BEGINNING OF YEAR	<u>412,940</u>	<u>519,967</u>
CASH - END OF YEAR	<u>\$ 164,330</u>	<u>\$ 412,940</u>
Reconciliation of change in net assets to net cash (used in) provided by operating activities:		
Change in net assets	\$ (357,627)	\$ 171,621
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Depreciation and amortization	125,456	115,138
Bad debt expense	-	18,373
Changes in operating assets and liabilities:		
Cash - restricted	(35)	(35)
Grants and other receivables	(190,384)	(100,568)
Due from NYC Department of Education	20,862	(19,674)
Prepaid expenses and other assets	(33,897)	48,840
Accounts payable and accrued expenses	168,943	(15,138)
Accrued salary and other payroll related expenses	57,055	(173,369)
Due to NYC Department of Education	<u>2,000</u>	<u>-</u>
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES	<u>\$ (207,627)</u>	<u>\$ 45,188</u>

The accompanying notes are an integral part of these financial statements.

MOTT HAVEN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

1. NATURE OF THE ORGANIZATION

Mott Haven Academy Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on January 15, 2008 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. The School was granted a provisional charter on January 15, 2008, valid for a term of five years, by the Board of Regents of the University of the State of New York. The charter was first renewed through June 30, 2016, and then renewed again through June 30, 2020.

The School opened its doors in the fall of 2008 in the South Bronx with a rigorous academic program and a highly structured and supportive school culture. While the School is comprised of students from many backgrounds, it is uniquely designed to meet the needs of at-risk students who receive foster care and prevention services through the New York City child welfare system.

The School is exempt from Federal income tax under section 501(a) of the Internal Revenue Code ("IRC") as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii) of the IRC.

In fiscal year 2017, the School operated classes for students in kindergarten through fifth grade. The School also has a Pre-K program named "Little Haven" which is funded by the New York City Department of Education ("NYCDOE").

2. SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the three classes of net assets, permanently restricted, temporarily restricted, and unrestricted, be displayed in a statement of financial position and that the amounts of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Permanently Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School.

Temporarily Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the School pursuant to those stipulations. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported as such in the statement of activities.

Unrestricted – The part of net assets that is neither permanently nor temporarily restricted by donor-imposed stipulations.

MOTT HAVEN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Cash Equivalents

The School considers all highly liquid instruments purchased with a maturity of three months or less to be cash equivalents.

Cash – restricted

An escrow account of \$70,221 is held aside for contingency purposes at June 30, 2017 as required by the NYCDOE.

Grants and Other Receivables

Grants and other receivables represent unconditional promises to give by donors. Grants and other receivables are expected to be collected within one year, are recorded at net realizable value, and amount to \$427,904 and \$237,520 at June 30, 2017 and 2016, respectively. The School determined that no allowance for uncollectible accounts was necessary at June 30, 2017 and 2016. Such estimate is based on management's assessments of the creditworthiness of its donors, the aged basis of its receivables, as well as current economic conditions and historical information.

Revenue Recognition

Revenue is recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Contributions of assets other than cash are recorded at their estimated fair value.

Revenue from the state and local government resulting from the School's charter status is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the School when qualifying expenditures are incurred and billable. Funds received in advance for which qualifying expenditures have not been incurred would be reflected as refundable advances from state and local government grants in the accompanying statement of financial position.

In-Kind Contributions

The School receives contributed goods and services that are an integral part of its operations. Such support is recorded as contributions in-kind, at their fair value, provided it meets the criteria for recognition. In-kind contributions consist of rent subsidies and are reflected as both income and expense in the accompanying financial statements.

Property and Equipment

Property and equipment are stated at cost and are being depreciated on the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the shorter of the life of the asset or the life of the lease. The School has established a \$1,000 threshold above which assets are evaluated to be capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized.

MOTT HAVEN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2017 and 2016.

Functional Allocation of Expenses

Expenses that can be directly identified with the program or supporting service to which they relate are charged accordingly. Other expenses by function have been allocated among program and supporting service classifications based upon benefits received.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The School has evaluated events through October 23, 2017, which is the date the financial statements were available to be issued.

Comparative Financial Information

The June 30, 2017 financial statements include certain prior year summarized comparative information in total but not by net asset class. In addition, only certain of the notes to the financial statements for June 30, 2016 are presented. As a result, the June 30, 2016 comparative information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such June 30, 2016 information should be read in conjunction with the School's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

Income Taxes

The School follows the accounting standard for uncertainty in income taxes. The standard prescribes a minimum recognition threshold and measurement methodology that a tax position taken or expected to be taken in a tax return is required to meet before being recognized in the financial statements. It also provides guidance for derecognition, classification, interest and penalties, disclosure, and transition.

The School files informational returns in the Federal and New York State jurisdictions. With few exceptions, the School is no longer subject to Federal, state, or local income tax examinations for fiscal years before 2014.

The School believes that it has appropriate support for the positions taken on its tax returns. Nonetheless, the amounts ultimately paid, if any, upon resolution of the issues raised by the taxing authorities may differ materially from the amounts accrued for each year. Management believes that its nonprofit status would be sustained upon examination.

Should there be interest on underpayments of income tax, the School would classify it as "Interest Expense." The School would classify penalties in connection with underpayments of income tax as "Other Expense."

MOTT HAVEN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board ("FASB") issued an accounting standards update which affects the revenue recognition of entities that enter into either (1) certain contracts to transfer goods or services to customers or (2) certain contracts for the transfer of nonfinancial assets. The update indicates an entity should recognize revenue in an amount that reflects the consideration the entity expects to be entitled to in exchange for the goods or services transferred by the entity. The update is to be applied to the beginning of the year of implementation or retrospectively and is effective for annual periods beginning after December 15, 2018 and in interim periods in annual periods beginning after December 15, 2019. Early application is permitted but no earlier than annual reporting periods beginning after December 31, 2016. The School is currently evaluating the effect the update will have on its financial statements.

In February 2016, the FASB issued an accounting standards update which amends existing lease guidance. The update requires lessees to recognize a right-of-use asset and related lease liability for many operating leases now currently off-balance sheet under current U.S. GAAP. Accounting by lessors remains largely unchanged from current U.S. GAAP. The update is effective using a modified retrospective approach for fiscal years beginning after December 15, 2019, and for interim periods within fiscal years beginning after December 15, 2020, with early application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In August 2016, the FASB issued an accounting standards update which aims to improve information provided to creditors, donors, grantors, and others while also reducing complexity and costs. The update is the first phase of a project regarding not-for-profits which aims to improve and simplify net asset classification requirements and improve the information presented and disclosed in financial statements about liquidity, cash flows, and financial performance. The update is effective retrospectively for financial statements issued for fiscal years beginning after December 15, 2017, and interim periods within fiscal years beginning after December 15, 2018, with earlier application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In November 2016, the FASB issued an accounting standards update which amends cash flow statement presentation of restricted cash. The update requires amounts generally described as restricted cash and restricted cash equivalents be included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts shown on the statement of cash flows. The update is effective retrospectively for fiscal years beginning after December 15, 2018, and interim periods within fiscal years beginning after December 15, 2019, with early adoption permitted. The School is currently evaluating the effect the update will have on its financial statements.

3. LIQUIDITY AND DEPENDENCE

At June 30, 2017, the School has a working capital deficit of \$78,000 driven primarily by rent and facility costs owed to The New York Foundling ("The Foundling"), which is further explained in Note 4. Management has obtained a letter from The Foundling, a related party that shares board members with the School, committing to provide financial support through November 2018 while the School is getting ready for expanding classes for students up to eighth grade. Management believes that these actions will enable the School to continue as a going concern through October 24, 2018.

The Foundling subsidizes rent and facility costs. Such support is recorded as contributions in-kind at fair value, provided it meets the criteria for recognition. Support received is estimated at \$321,096 and \$476,854 for the years ending June 30, 2017 and 2016, respectively, and is reflected as both income and expense in the accompanying financial statements.

MOTT HAVEN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

4. RELATED PARTY

The School is located at 170 Brown Place, Bronx, New York, 10454. The new LEED certified, environmentally friendly building is leased by NY Foundling. The School subleases a portion of the building from NY Foundling. NY Foundling occupies the remaining space in the building. NY Foundling is a related party and shares two board members with the School.

The School is obligated under a non-cancelable operating sublease for office and classroom space expiring on August 31, 2020, with a renewal option after 10 years. However, the structure of the lease accounts for state "renewal and re-authorization of its charter." In the event that the School is closed by its authorizer, the School would be released from the sublease. The annual rent is calculated based on the number of students enrolled multiplied by 100 square feet. For the years ending June 30, 2017 and 2016, the School incurred building lease and rent costs of \$1,072,056 and \$1,227,815, respectively, of which \$321,096 and \$476,854 was contributed by NY Foundling as a subsidy. Such subsidy has been recorded as contributions in-kind at fair value. These amounts are reflected as both income and expense in the accompanying financial statements. The School owed NY Foundling approximately \$125,000 in building lease and rent costs as of June 30, 2017.

NY Foundling reimbursed the School for after school program expenses amounting to \$178,000 and \$116,108 for the years ending June 30, 2017 and 2016, respectively.

5. PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30,:

	<u>2017</u>	<u>2016</u>	Estimated Useful Lives
Furniture and fixtures	\$ 307,574	\$ 301,449	7 years
Computer hardware and software	347,099	326,086	3 years
Musical instruments	12,470	12,470	3 years
Leasehold improvements	149,088	149,088	10 years
Equipment	<u>88,952</u>	<u>75,107</u>	3 years
	905,183	864,200	
Less: accumulated depreciation	<u>(739,037)</u>	<u>(615,881)</u>	
	<u>\$ 166,146</u>	<u>\$ 248,319</u>	

Depreciation expense for the years ended June 30, 2017 and 2016 was \$123,156 and \$112,838, respectively.

6. WEBSITE

Development costs related to the School's website amounting to \$19,255 have been capitalized as of June 30, 2017 and 2016. These costs are amortized over the estimated life of five years using the straight-line method. Amortization expense for each of the years ended June 30, 2017 and 2016 was \$2,300. Accumulated amortization totaled \$15,521 and \$13,221 as of June 30, 2017 and 2016, respectively.

MOTT HAVEN ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

7. EMPLOYEE BENEFITS

The School adopted a 401(k) retirement plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Employees are eligible to enroll in the Plan either the first day of the Plan year or the first day of the seventh month of the Plan year. Those employees who have completed at least 1 full year of service are also eligible for employer contributions. The Plan provides for the School to contribute up to 4% of participating employee salaries. The School contribution becomes fully vested after the first year. For the years ended June 30, 2017 and 2016, employer contribution expense for the School was \$112,695 and \$103,885, respectively, which is included in retirement benefits in the accompanying statement of functional expenses.

8. RISK MANAGEMENT

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School. The accompanying financial statements make no provision for the possible disallowance or refund.

9. CONCENTRATIONS

Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation ("FDIC") insured limit of \$250,000.

The School received approximately 70% and 73% of its total revenue from per pupil funding from the NYCDOE during the years ending June 30, 2017 and 2016, respectively. The School received approximately 8% and 10% of its total revenue from the NY Foundling during the years ending June 30, 2017 and 2016, respectively.

One vendor accounted for approximately 71% of the School's accounts payable at June 30, 2017. Three vendors accounted for approximately 62% of the School's accounts payable at June 30, 2016.

10. TEMPORARILY RESTRICTED NET ASSETS

Net assets were released from restrictions during the year ended June 30, 2017 by incurring expenses and the passing of time, thus satisfying the restrictions as follows:

Family coordinator and school nurse	\$ 125,000
Middle school start up	325,000
Data tech specialist	35,000
Support services/Social worker and behavior specialist	126,000
Time restriction - 2017	232,673
Haven Kids rock music program	24,734
Academic programming and afternoon academy	45,000
Classroom items and fieldtrips	<u>8,150</u>
	<u>\$ 921,557</u>



Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

To the Board of Trustees
Mott Haven Academy Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Mott Haven Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 23, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the School in a separate letter dated October 23, 2017.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MBAF CPAs, LLC

New York, NY
October 23, 2017

Mott Haven Academy Charter School

Communication With Those Charged With Governance

October 23, 2017





October 23, 2017

To the Audit Committee
Mott Haven Academy Charter School

We have audited the financial statements of Mott Haven Academy Charter School (the "School") for the year ended June 30, 2017 and are prepared to issue our report thereon dated October 23, 2017. Professional standards require that we provide you with the following information related to our audit. This letter is divided into two sections: 1) required communications from the auditors to those with audit oversight responsibilities and 2) opportunities for strengthening internal controls or enhancing operating efficiency and our related recommendations.

REQUIRED COMMUNICATIONS

A. Our Responsibility under U.S. Generally Accepted Auditing Standards:

As stated in our engagement letter April 25, 2017, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we considered the internal control of Mott Haven Academy Charter School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

B. Planned Scope and Timing of the Audit:

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on in July 2017.

C. Auditor Independence:

We affirm that MBAF CPAs, LLC is independent with respect to Mott Haven Academy Charter School.

D. Qualitative Aspects of Accounting Practices:

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Mott Haven Academy Charter School are described in Note 2 to the financial statements. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

E. Accounting Estimates Used in the Financial Statements:

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Allowance for Doubtful Accounts:

As of June 30, 2017, Mott Haven Academy Charter School recorded grants and other receivables of \$427,904. Management concluded that no allowance for doubtful accounts was necessary. Management calculated based on the assessment of the credit-worthiness of the School's donors, the aged basis of the receivables, as well as economic conditions and historical information. Based on our audit procedures which included a discussion with the school leadership and a review of subsequent collections we concur with management's conclusion.

Functional Statement Allocation:

Management's estimate of the allocation of functional expenses is directly identified with the program or supporting service to which they relate. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Depreciation:

Management's estimate of depreciation is based on estimated useful lives of assets. We evaluated the estimated useful lives of assets in comparison to generally accepted accounting principles in determining that it is reasonable in relation to the financial statements taken as a whole.

F. Sensitive Disclosures Affecting the Financial Statements:

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements were:

The disclosure of Risk Management in Note 8 to the financial statements describes various risks to which the School is exposed.

G. Corrected and Uncorrected Misstatements:

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We will identify those adjustments proposed both corrected and uncorrected:

Proposed and Corrected:

There was 1 audit adjustment that did not affect net assets. The adjustment was as follows:

- To reclassify approximately \$18,000 from deferred revenue to accounts payable for funding related to a child nutrition grant that is to be returned to New York State.

Last year there was 2 audit adjustment that did not affect net assets.

Proposed and Uncorrected:

There were no audit adjustments proposed and uncorrected during the fiscal year.

H. Audit Difficulties and Disagreements with Management:

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

I. Management Representations:

We have requested certain representations from management that are included in the management representation letter dated October 23, 2017.

J. Management Consultations with Other Independent Accountants:

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

K. Other Audit Findings or Issues:

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We wish to thank management and personnel for their support and assistance during our audit. We would be pleased to further discuss the contents of this report with you at your convenience.

This information is intended solely for the use of the Audit Committee, Board of Trustees, and management of Mott Haven Academy Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

MBAF CPAs, LLC

MBAF CPAs, LLC



Entry 6d Additional Financial Docs

Last updated: 10/27/2017

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/11942254/8mMlunnVv3/>

Explanation for not uploading the Management Letter. (No response)

2. Form 990

<https://nysed-cso-reports.fluidreview.com/resp/11942254/FINDqRIBTE/>

Explanation for not uploading the Form 990. Extension filed, 990 will be filed in a timely manner.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. School did expend federal fund above \$750,000

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. N/A

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/11942254/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. N/A



Entry 5d Financial Services Contact Information

Last updated: 10/27/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Jessica Nauiokas	jnauiokas@havenacademy.org	347-854-0835

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Marc Taub/MBAS CPAs	mtaub@mbafcpa.com	212-931-9200	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
CSBM	Heather Blumberg	237 W 35th St Suite 301 NY NY 10001	hblumberg@csbm.com	888-710-2726	8

Mott Haven Academy

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,792,097	2,369,845	779,071	55,399	419,445	9,415,857
Total Expenses	6,544,946	1,653,590	461,409	61,376	682,355	9,403,676
Net Income	(752,849)	716,255	317,662	(5,977)	(262,910)	12,181
Actual Student Enrollment	320	82				402
Total Paid Student Enrollment	320	82				402

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,027.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

3,782,768	954,753	260,317	37,780	281,264	5,316,882
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
3,782,768	954,753	260,317	37,780	281,264	5,316,882

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	869,322	-	-	-	869,322
-	-	-	-	-	-
-	-	-	-	-	-
206,181	52,134	12,505	1,035	14,291	286,145

TOTAL REVENUE FROM STATE SOURCES

3,988,950	1,876,208	272,822	38,814	295,555	6,472,349
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	38,000	-	-	-	38,000
137,596	35,259	-	-	-	172,855
4,656	1,175	320	46	346	6,544
265,397	66,985	18,264	2,601	19,783	373,029
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

407,648	141,419	18,584	2,647	20,129	590,428
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

1,373,872	346,759	94,545	13,721	102,153	1,931,050
21,591	5,450	1,486	216	1,605	30,348
36	9	2	0	3	50
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	391,632	-	-	391,632

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

1,395,499	352,217	487,665	13,937	103,761	2,353,080
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TOTAL REVENUE

5,792,097	2,369,845	779,071	55,399	419,445	9,415,857
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions						
Executive Management	1.00	136,106	29,166	9,722	9,722	9,722	194,437
Instructional Management	2.00	214,983	55,089	-	-	-	270,072
Deans, Directors & Coordinators	2.00	181,095	46,405	-	-	-	227,500
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-	-
Administrative Staff	5.00	67,111	17,197	-	4,684	213,318	302,310
TOTAL ADMINISTRATIVE STAFF	10	599,294	147,858	9,722	14,406	223,040	994,319

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	38.00	2,140,039	548,385	163,391	-	-	2,851,815
Teachers - SPED	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	12.50	245,089	62,804	82,320	-	-	390,213
Specialty Teachers	4.00	192,713	49,383	-	-	-	242,096
Aides	1.00	7,800	-	5,200	-	39,000	52,000
Therapists & Counselors	6.50	366,635	93,950	-	25,588	25,588	511,762
Other - Instructional Staff	2.00	226,857	60,613	-	-	-	287,470
TOTAL INSTRUCTIONAL	64	3,179,133	815,135	250,911	25,588	64,588	4,335,356

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	1.00	74,234	17,353	4,820	-	-	96,408
Librarian	-	-	-	-	-	-	-
Custodian	1.00	19,500	3,900	1,300	-	1,300	26,000
Security	-	-	-	-	-	-	-
Other - Non-Instructional Staff	3.00	132,287	26,457	8,819	-	8,819	176,382
TOTAL NON-INSTRUCTIONAL	5	226,021	47,711	14,940	-	10,119	298,790

SUBTOTAL PERSONNEL SERVICE COSTS

	79	4,004,448	1,010,704	275,572	39,994	297,747	5,628,465
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PAYROLL TAXES AND BENEFITS

Payroll Taxes		345,985	87,325	23,810	3,455	25,725	486,301
Fringe / Employee Benefits		337,479	85,178	23,224	3,371	25,093	474,345
Retirement / Pension		97,515	24,612	6,711	974	7,251	137,063
TOTAL PAYROLL TAXES AND BENEFITS		780,980	197,116	53,744	7,800	58,069	1,097,709

TOTAL PERSONNEL SERVICE COSTS

		4,785,428	1,207,819	329,317	47,794	355,816	6,726,174
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CONTRACTED SERVICES

Accounting / Audit		-	-	-	-	163,500	163,500
Legal		-	-	-	-	4,000	4,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		1,592	408	-	-	-	2,000
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		70,008	17,670	4,818	699	5,205	98,400
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		13,532	3,468	2,920	-	14,000	33,920
TOTAL CONTRACTED SERVICES		85,132	21,545	7,738	699	186,705	301,820

SCHOOL OPERATIONS

Board Expenses		1,067	269	73	11	79	1,500
Classroom / Teaching Supplies & Materials		57,888	14,800	3,101	87	650	76,527
Special Ed Supplies & Materials		-	-	-	-	-	-
Textbooks / Workbooks		23,881	6,119	-	-	-	30,000
Supplies & Materials other		3,202	808	220	32	238	4,500
Equipment / Furniture - Ops		9,527	2,428	2,245	71	5,229	19,500
Telephone		35,878	9,194	-	-	-	45,072
Technology		12,533	3,194	315	46	340	16,428

Student Testing & Assessment	39,801	10,199	-	-	-	50,000
Field Trips	15,920	4,080	1,590	-	-	21,590
Transportation (student)	10,672	2,694	734	107	794	15,000
Student Services - other	165,881	42,414	2,665	242	1,799	213,000
Office Expense	-	-	-	310	40,290	40,600
Staff Development	105,297	26,576	8,446	1,052	7,829	149,200
Staff Recruitment	28,459	7,183	2,458	284	2,116	40,500
Student Recruitment / Marketing	1,067	269	573	18	1,072	3,000
School Meals / Lunch	123,990	31,295	34,258	1,238	9,219	200,000
Travel (Staff)	1,067	269	73	11	79	1,500
Fundraising	-	-	-	-	-	-
Other - Operations	-	-	-	-	300	300
TOTAL SCHOOL OPERATIONS	636,132	161,791	56,753	3,508	70,034	928,217

FACILITY OPERATION & MAINTENANCE

Insurance	31,827	8,033	3,190	318	2,366	45,735
Janitorial	45,199	11,408	4,110	451	3,361	64,530
Building and Land Rent / Lease	842,174	212,561	57,955	8,411	62,619	1,183,720
Repairs & Maintenance	1,764	445	1,121	18	131	3,480
Equipment / Furniture	-	-	-	-	-	-
Security - Facility	17,787	4,489	1,224	178	1,323	25,000
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	938,751	236,936	67,602	9,376	69,800	1,322,465

DEPRECIATION & AMORTIZATION

DISSOLUTION ESCROW & RESERVES / CONTIGENCY

DEPRECIATION & AMORTIZATION	99,502	25,498	-	-	-	125,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-

TOTAL EXPENSES

TOTAL EXPENSES	6,544,946	1,653,590	461,409	61,376	682,355	9,403,676
NET INCOME	(752,849)	716,255	317,662	(5,977)	(262,910)	12,181

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	320	82	402
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	320	82	402
REVENUE PER PUPIL	18,100	28,901	1,938
EXPENSES PER PUPIL	20,453	20,166	1,148

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable



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Gen Ed: 366 @ FY18 rate of \$14,527

SpEd: 82

NYSTL, NYSSL, NYSLIBL, Facilities Funding, State grant assistance

IDEA

Title I

Title II

School food (state + federal)

Contributions, fundraising, in-kind offset

Erate

Interest

Pre-K funding

List exact titles and staff FTE's (Full time equiivalent)

Principal
Assistant Principals (x2)
Middle School Director, Instructional Leader
Data & Tech Specialist, Ops Associate, Ops Assistants (x3)
Teachers
Teaching Assistants
Art, music, specials
Aide
Support services, specialists
Stipends
Nurse
Porter
Cafeteria staff
Taxes
Health insurance, worker's comp, disability
401k + fees
Annual audit fees, financial management services
Legal
Dental services to students
Payroll services
Enrichment consultants, afterschool, ERate consultant
Board expenses
Classroom supplies & materials
Textbooks
Student health/medical supplies
Classroom & office furniture
Telephone & Internet
Technology supplies, maintenance service

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name: B. BACCAGLINI *William Baccaglini*

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Board member*

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<i>none</i>		

Please write "None" if applicable. Do not leave this space blank.

none

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
	none			
	none			

Bill Baccaglia Signature 07/24/17 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-886-4075

Business Address: 390 Ave America, NY, NY

E-mail Address: bill.baccaglia@nyfund.org

Home Telephone: 917-805-8177

Home Address: 300 ALBANY ST, 9F, NY, NY
10280

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Janet Campagna

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Mott Haven Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Jared Campaigne Signature 7/10/2017 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-886-9215

Business Address: QS Investors, 880 3rd Avenue, New York, NY 10022

E-mail Address: jared.campaigne@qsinvestors.com

Home Telephone: 212.327.0851

Home Address: 75 East End Avenue, Apartment 10A NY, NY 10028

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jessica Naniokas

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Mott Haven Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Principal, Mott Haven Academy

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	Please write "None" if applicable. Do not leave this space blank.		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				

Signature Denise Jankovic Date 7/18/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 718-292-7015
 Business Address: 170 Brown Place, Bronx NY 10454
 E-mail Address: jnawokas@havenacademy.org
 Home Telephone: 917-806-0777
 Home Address: 211 East 3rd St, NY, NY 10009

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Kathleen Chiechi Flores

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Mott Haven Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 3em; color: blue;">NONE</p>				

Signature



Date

7/11/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

973.216.6224

Business Address:

250 W. 99th St. NY NY 10025

E-mail Address:

Kathleen415@gmail.com

Home Telephone:

—

Home Address:

250 W. 99th St. NY NY 10025

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Meghan Mackay

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Mott Haven Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

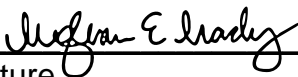
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None


 Signature _____ Date July 19, 2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 415-260-5693

Business Address: 47 West 70th Street, New York, NY 10023

E-mail Address: meghanmackay@gmail.com

Home Telephone: 415-260-5693

Home Address: 47 West 70th Street, New York, NY 10023

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Russell Valdez

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Matt Haven Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> None	<i>Please write "None" if applicable. Do not leave this space blank.</i> None	<i>Please write "None" if applicable. Do not leave this space blank.</i> None	<i>Please write "None" if applicable. Do not leave this space blank.</i> None
--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

 _____
Signature

7/24/2017
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-759-3700

Business Address: 345 Park Ave NY NY 10154

E-mail Address: russvaldez@yahoo.com

Home Telephone: 917-494-8047

Home Address: ~~170~~ PO Box 6704 Austin TX 78763

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

PATRICIA MULVANEY

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

MOTT HAVEN ACADEMY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.
NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Patricia Mulvaney 7/13/17
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 201.521.3087

Business Address: 101 Hudson St., Jersey City, NJ

E-mail Address: patricia.mulvaney@pwc.com

Home Telephone: 732.530.5133

Home Address: 9 Buttonwood Dr. Shrewsbury NJ
07702

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Whitney Kneisley

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Mott Haven Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

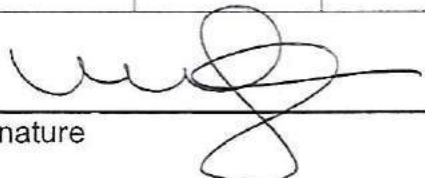
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	None		

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>				


7/11/17

 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 914-834-8857

Business Address: 1 Woodbine Ave, Larchmont, NY 10538

E-mail Address: whitneykneisley@mac.com

Home Telephone: 914-834-1340

Home Address: 57 Edgewood Ave, Larchmont, NY 10538



Entry 9 BOT Table

Last updated: 07/06/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Patricia Mulvaney	patricia.mulvaney@us.pwc.com	Chair/Board President	Finance	Yes	Compliance and Evaluation	9 Annual Terms; Elected March 2008, No Expiration	11
2	William F. Baccaolini	baccolini@nyfoundling.org	Trustee/Member	Education/Fundraising	Yes	Child Welfare Expert	9 Annual Terms; Elected March 2008, No Expiration	11
	Janet	janet.campagna@qs	Treasurer	Finance		Finance	9 Annual Terms; Elected	

3	Campaign	investors.com	Member	Education	Yes	Education	March 2008, No Expiration	9
4	Jessica Nauioкас	jnauioкас@haventacemy.org	Secretary	Education	No	Education/ MHACS Principal	9 Annual Terms; Elected March 2008, No Expiration	12
5	Whitney Kneisley	wkneisley@yahoo.com	Trustee/Member	Education/ Fundraising	Yes	Fundraising ; Event Planning; Volunteerism	7 Annual Terms; elected November 2010, No Expiration	7
6	Kathleen Chiechi Flores	kathleen415@gmail.com	Trustee/Member	Education	Yes	Education/ Human Resources	4 Annual Term; elected May 2013, No Expiration	6
7	Meghan Mackay	meghanmackay@me.com	Trustee/Member	Education/ Fundraising	Yes	School Leadership; Academic Evaluation	8 Annual Terms; elected November 2009, No Expiration	10
							4 Annual	

8	Russ Valdez	russvaldez@gmail.com	Trustee/Member	Finance	Yes	Law/Finance	Term; elected May 2013, No Expiration	5 or less
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 8

3. Total Number of Members Joining the Board 2016-17 School Year 0

4. Total Number of Members Departing the Board during the 2016-17 School Year 0

5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes 7

6. Number of Board Meetings 12
**Conducted in the 2016-17 School
Year**

7. Number of Board Meetings 12
**Scheduled for the [2017-18](#)
School Year**

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 07/25/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)
Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/10988761/wNFCVDEEJA/>



Entry 11 Enrollment and Retention of Special Populations

Created: 07/06/2017 • Last updated: 07/31/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	97% of our student population is eligible for Free or Reduced Price lunch, compared to 92% in District 7. Our school is situated in the South Bronx in one of the poorest congressional districts in the country. We work closely with many community organizations in the neighborhood to recruit our student population from the surrounding areas. We always have a wait-list for admission that includes mostly students from the surrounding neighborhoods who are economically disadvantaged.	97% of our student population is eligible for Free or Reduced Price lunch, compared to 92% in District 7. Our school is situated in the South Bronx in one of the poorest congressional districts in the country. We work closely with many community organization in the neighborhood to recruit our student population from the surrounding areas. We always have a wait-list for admission that includes mostly students from the surrounding neighborhoods who are economically disadvantaged. Since we will be opening a middle school during this school year, we were planful about middle school design and recruitment efforts to ensure that our seats are filled by our target population (especially economically disadvantaged.) Efforts included: Filling seats with mission fit students, recruiting at child-welfare agencies, advertising in locations likely to have FRPL students such as homeless shelters.
English Language	18% of our student population are ELLs, all being Spanish speaking. This is compared to 17% in our community school district, District 7. We publish all school recruitment material in Spanish and English in order to	18% of our student population are ELLs, all being Spanish speaking. This is compared to 17% in our community school district, District 7. We publish all school recruitment material in Spanish and English in order to reach all families in our community. We employ Spanish speaking recruitment staff to ensure that the process is smooth and easy for all

ge Learners	reach all families in our community. We employ Spanish speaking recruitment staff to ensure that the process is smooth and easy for all families. Our school offers appropriate ELL services for all students required to participate in these services.	families. Our school offers appropriate ELL services for all students required to participate in these services. For our new Middle School we continue to make application and/or orientation processes accessible for non-English speaking community members. Additional staff members have been added who bring experience with this population.
Students with Disabilities	26% of our students are classified as Students with Disabilities compared to 23% in District 7. Our Director of SPED works with families through the application and recruitment process to ensure that students are in the right placement and have all needed accommodations in place when they enter our school.	26% of our students are classified as Students with Disabilities compared to 23% in District 7. Our Director of SPED works with families through the application and recruitment process to ensure that students are in the right placement and have all needed accommodations in place when they enter our school.

Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	97% of our population is economically disadvantaged and that number is mirrored closely in our surrounding community. We continue to work closely with community organizations and in-house social emotional teams to ensure that our families' needs are met and they feel supported at Haven Academy.	97% of our population is economically disadvantaged and that number is mirrored closely in our surrounding community. We continue to work closely with community organizations and in-house social emotional teams to ensure that our families' needs are met and they feel supported at Haven Academy. While designing our Middle School we collected input from our constituents to ensure the school's program met their educational priorities. Due to our efforts we successfully matriculated 98% of our Elementary School student of middle school age.
English Language Learners	Haven Academy will continue to offer ELL services to meet the needs of our ELL students and their families. Our Spanish speaking staff and Spanish materials will help our families of ELLs to continue to thrive in our school environment.	Haven Academy will continue to offer ELL services to meet the needs of our ELL students and their families. Our Spanish speaking staff and Spanish materials will help our families of ELLs to continue to thrive in our school environment.
Students with Disabilities	Haven Academy has a dedicated SPED director and CTT classrooms in every grade level to ensure that the needs of our SPED scholars are always met. We continue to work closely with the scholars' families and the CSE to ensure that proper and stellar services are offered.	Haven Academy has a dedicated SPED director and CTT classrooms in every grade level to ensure that the needs of our SPED scholars are always met. We continue to work closely with the scholars' families and the CSE to ensure that proper and stellar services are offered. Our Middle School design included a process for academic programming that can be accessible to all students, regardless of disability. With appropriate supports, 99% of our IEP students are matriculating to our Middle School.



Entry 12 Classroom Teacher and Administrator Attrition

Last updated: 07/25/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	21	5	5	0	21

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	2	0	0	1	3

Thank you



Entry 13 Uncertified Teachers

Last updated: 07/25/2017

**FTE Count of All Teachers 27
(Certified and Uncertified) as of
June 30, 2017**

**FTE Count of All Certified 19
Teachers as of June 30, 2017**

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

1. Total FTE count of uncertified teachers (6-30-17)	8
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	7
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	1

Thank you.

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2017-2018 ELEMENTARY (Prek-4) SCHOOL CALENDAR

PD for the whole staff begins on August 21, 2017.

August 28, 2017 and 1-4	Monday	Kindergarten Orientation- 9 AM	NO SCHOOL FOR PK
August 29, 2017 FOR K-4	Tuesday	Pre-K Orientation 9AM	NO SCHOOL
August 30, 2017	Wednesday	First day of school	
August 30-31 September 1, 2017	Wednesday-Friday	Pre-K and K Grades 1 -4	11:45 DISMISSAL 4 PM DISMISSAL
September 4, 2017	Monday	Labor Day	NO SCHOOL
September 14, 2017	Thursday	Back to School Night	PM
September 21-22, 2017	Thursday-Friday	Rosh Hashanah	NO SCHOOL
October 9, 2017	Monday	Columbus Day	NO SCHOOL
October 10, 2017	Tuesday	Staff Development	NO SCHOOL
November 7, 2017	Tuesday	Election Day	NO SCHOOL
November 22-24, 2017	Wed - Friday	Thanksgiving	NO SCHOOL
December 25, 2017- January 5, 2018	10 Days (Students return to school on January 8, 2018)	Winter Recess	NO SCHOOL
January 15, 2018	Monday	Dr. MLK, Jr. Day	NO SCHOOL
February 16-23, 2018	6 Days	Mid-Winter Recess	NO SCHOOL
March 30 - April 6, 2018	6 Days	Spring Recess	NO SCHOOL
May 28, 2018	Monday	Memorial Day	NO SCHOOL
June 7, 2018	Thursday	NYC Anniversary Day	NO SCHOOL
June 15, 2018	Friday	Eid al-Fitr	NO SCHOOL
June 18, 2018	Monday	Field Day	HALF DAY
June 20, 2018	Wednesday	Pre-K Stepping Up	10:00 AM
June 21, 2018	Thursday	4th Grade Stepping Up	10:00 AM
June 21, 2018	Thursday	LAST DAY OF SCHOOL	HALF DAY

2017-2018 Middle School Calendar

August 28, 2017	Monday	5th grade Orientation	9:00AM-12:00Noon for scholars 10:30AM-12:00Noon for families
August 29, 2017	Tuesday	6th grade Orientation	9:00AM-12:00Noon for scholars 10:30AM-12:00Noon for families
August 30, 2017	Wednesday	First day of school	FULL DAY
September 4, 2017	Monday	Labor Day	NO SCHOOL
September 07, 2017	Thursday	Back to School Night	
September 21-22, 2017	Thursday-Friday	Rosh Hashanah	NO SCHOOL
October 9, 2017	Monday	Indigenous Peoples Day	NO SCHOOL
October 10, 2017	Tuesday	Staff Development	NO SCHOOL
November 7, 2017	Tuesday	Election Day	NO SCHOOL
November 20, 2017	Monday	Family Conferences	EVENING
November 21, 2017	Tuesday	Family Conferences	HALF DAY
November 22-24, 2017	Wed - Friday	Thanksgiving	NO SCHOOL
December 25, 2017- January 5, 2018	10 Days	Winter Recess (Scholars return to school on January 8, 2018)	NO SCHOOL
January 15, 2018	Monday	Dr. MLK, Jr. Day	NO SCHOOL
February 7, 2018	Wednesday	Family Conferences	EVENING
February 8, 2018	Thursday	Family Conferences	HALF DAY
February 16, 2018	Friday	Lunar New Year Staff Development	NO SCHOOL
February 19-23, 2018	Monday-Friday	Mid-Winter Recess (Scholars return to school on February 26, 2018)	NO SCHOOL
March 30 - April 6, 2018	6 Days	Spring Recess (Scholars return to school on April 9, 2018)	NO SCHOOL
April 11-13, 2018	Wed - Friday	ELA State Test	
May 1 -3, 2018	Tues- Thurs	Math State Test	
May 9, 2018	Wednesday	Family Conferences	EVENING
May 10, 2018	Thursday	Family Conferences	HALF DAY
May 28, 2018	Monday	Memorial Day	NO SCHOOL

June 7, 2018	Thursday	Staff Development	NO SCHOOL
June 15, 2018	Friday	Eid al-Fitr Holiday Staff Development	NO SCHOOL
June 21, 2018	Thursday	LAST DAY OF SCHOOL	HALF DAY

This Calendar includes 182 Instructional Days